

# NEW DEAL FOR COMMUNITIES

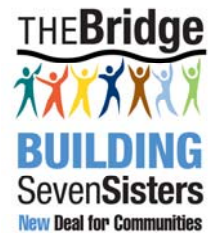
The Bridge Neighbourhood

## Partnership Board Meeting

18 January 2006

7.00pm

St Ann's Library Hall



## Minutes

<b>Board Members Present:</b>	Lorne Horsford (Chair), Ruby Brown, Pearl Amoateng, Tanjou Mehmedova, Andrea Holden, Rachel Hughes, Michael Oladije, Pat Mason, Ann Marie Connolly, Peter Stockley, Wilf Sullivan, Bernice Ashton, Yvonne Denny, Deborah Cohen, Randolph Flatts
<b>Staff present:</b>	Symon Sentain, Jane Chambers, David Folorunso
<b>Resident/ others present:</b>	Zena Brabazon, Peter Richards (Adviser & notes)
<b>Apologies for absence:</b>	Max Caller, Justin Holliday, Inspector Pam Morgan, Cllrs Basu, Lister & Canver

### Part One (Public session)

Item	Description	Action
1.	<b>Welcome, introductions and apologies</b>	

The Chair welcomed everyone to the meeting and wished all a Happy New Year. He noted that the Director had now completed his first year in post and stressed the need for all to work together to successfully deliver the programme for the NDC.

The Chair of the Crime Theme Group informed the meeting that the Met Police officer on the Board would now be Inspector Pam Morgan.

2.	<b>Minutes and matters arising from meetings of 30 November and 14 December 2005</b>	
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The Minutes of the 30 November and 14 December 2005 meetings were **approved**, subject to the addition to the minutes of 14 December of apologies being received from Randolph Flatts and the attendance of Deborah Cohen.

#### **Matters arising (30 November):**

#### **Item 3 Organisational Restructure.**

The Director informed the meeting that a meeting had been held on 30

<b>Item</b>	<b>Description</b>	<b>Action</b>
	<p>November with the Trade Union regarding the new structure and recruitment to stay process. The consultation timetable had been extended to the 30 January 2006.</p>	
	<p>Following discussion of the concerns of staff and the best way of responding to them, it was <b>agreed</b> that the Director and Chair meet with the Trade Union to attempt to deal with any issues arising.</p>	Symon & Lorne
	<p>Concerns were expressed about the delays being caused in the approval of projects for the Crime Theme, with implications for staff employed in them. The Director believed the problems had been resolved and that the projects would be ready for <b>approval in February</b>. Similar concerns were expressed about Health Theme projects and it was agreed that these be dealt with under the item on the Delivery Plan (below).</p>	Symon
	<p><b>Matters arising (14 December):</b></p>	
	<p><b>Item 7: Chair's Report</b></p> <p>It was requested that members of the Board be given a list of the organisations that are members of the Voluntary Organisations' Forum and this was <b>agreed</b>.</p>	Symon
<b>3.</b>	<p><b>Delivery Plan 2006/07</b></p> <p>It was agreed to vary the order of agenda items so that this item be taken next</p> <p>Jane Chambers introduced a report on the issues that would underpin the delivery plan, particularly the revenue and capital budgets. The Director would be meeting with Government Office very soon to receive their response to the budget requested for 2006/07; it was hoped there would be an increase in revenue available to the programme for the coming year. It should be noted that a large element of the capital budget had already been committed.</p> <p>A draft delivery plan will be presented to the Board for its consideration on the 22<sup>nd</sup> February.</p> <p>There was discussion about the need for the Board to see a planned outline of spend allocation between themes and clear information on overall budget. It was <b>agreed</b> that once GOL have confirmed the allocation for next year, the Director will circulate that information to members of the Board.</p> <p>In response to questions about the relationship between M &amp; A budget and Project budgets, the Director replied that some of the staffing costs were met from the former but that most delivery staff costs were met from project funding, as set out in the PAFs agreed at the last meeting of the Board.</p>	

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	<p>Other points raised concerned the income from the Laurels and the relationship of the requested budget to the original 10 year Delivery Plan. For the former, it was <b>noted</b> that the income is to be used solely for Health projects as per a previous Board decision. It was also reported by the Director that the proposed budget for 2006/07 was based on the original allocation across the 10 years, with an increase for Capital spend as previously agreed by the Board. The Director reported that in the original Delivery Plan the revenue budget for 2006/07 was intended to reduce to £1 million.</p>	Symon
	<p>In response to a question about which projects were included in the figure of £285,000 for continuing projects, the Director <b>agreed</b> to provide full information to the Board as soon as possible after the meeting.</p>	Symon
4.	<p><b>Programme Delivery and Finance Update</b></p>	
	<p>Jane Chambers introduced the report and tabled a revised set of budget monitoring tables. There was discussion of three items in the report:</p>	
	<p><b>Manchester Gardens.</b> It was <b>agreed</b> to appoint the only contractor tendering, subject to clarification being obtained from the Council's procurement section.</p>	Symon & Jane
	<p><b>St Ann's Bridge.</b> It was <b>agreed</b> that a steering group be established to look at issues for the Bridge. Membership of the steering group to be agreed between the Director and Randolph Flatts, to include Mark Lucas from the Council and to be reported back to the Board for endorsement.</p>	Symon
	<p>Children's Centre. It was <b>noted</b> that consultation on the centre proposals would take place at Woodberry Down Church Hall on Saturday 11<sup>th</sup> February from 11 am to 12 noon with <b>publicity</b> to go out shortly. NDC <b>signage</b> has been delayed because of the need to clarify who else needs to be included but the Board was informed that it would go up in the next seven days.</p>	Jane
	<p>The Board <b>noted</b> the report and progress of the balancing exercise which will be further reported to the February meeting.</p>	Jane
5.	<p><b>Strategic Development Working Group (SDWG) Update</b></p>	
	<p>The Director introduced the report on the work of the SDWG to date. There was discussion about the need for Theme Managers to fully understand partner agency strategies, the role Partner Board members could undertake to assist in this and the difficulty of including community views in the absence of some Theme Group meetings. The</p>	

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	split in membership of the SDWG as voting or non-voting was considered unnecessary as the SDWG is not a decision making body.	
	The Board <b>agreed</b> to endorse the Terms of Reference for the SDWG, subject to deletion from the membership of the voting/non-voting distinction but including the revised membership as set out in the report. It also <b>agreed</b> the brief for project management and strategic planning advice for the SDWG and the approach proposed for the Delivery Plan production. The initial work planned for development of a strategy for the future of the NDC programme was <b>noted</b> .	Symon  Symon
<b>6.</b>	<b>Governance Working Group</b>	
	The Director introduced his report proposing the establishment of a working group to review the governance structures of the NDC. Board members raised concern about the poor attendance and involvement of some members. It was <b>agreed</b> that the next meeting receive a report from the Director on attendance at Board meetings proposing action in line with the requirements of the Terms of Reference and on action proposed to fill vacant positions. It was also <b>agreed</b> that every Board meeting receive a table setting out members' attendance at all Board meetings over the past (rolling) year.	Symon  Symon
	The Board <b>agreed</b> the recommendations of the report to establish a Governance Working Party, with membership of the Chair, Theme Chairs/spokespersons, Chairs of Youth, Older & Bolder and Community Sector Forums, two or three Partner Board members and the Director. The <b>Terms of Reference</b> for the working party are to be agreed by the Board at a future meeting.	Symon  Symon
<b>7.</b>	<b>Any Other Business</b>	
	Peter Stockley asked for information to be sent to him on the amounts spent from the programme on play areas, parkland or green spaces in the NDC area and where the works/spend had taken place. The Director <b>agreed</b> to supply this.	Symon

